So You Want to Start a Chapter?

Send an email!

1. Email the National Chapter Director of Chapter Growth (Tommy Joppich - tjoppich@umich.edu)
   a. Include any potential other starting members
   b. Include your initial reason for wanting to start a KTP
   c. Add any additional information you think would be relevant

Let's have an initial meeting

1. During the First Meeting
   a. We will walk through:
      i. What is KTP?
      ii. What does starting a chapter look like?
      iii. What is an EBoard structured like?
      iv. What does the rush and pledge process look like?
      v. What are your next steps?
2. After the First Meeting
   a. You will receive:
      i. Introductory Slideshow copy
      ii. Template Colony Constitution
      iii. A Chapter Starter Pack

What's next?

1. Scheduling Follow-Up Meetings
   a. Colonies are required to meet with the National Chapter Director of Chapter Growth once a month during their first semester on campus
   b. During these meetings we will discuss:
      i. How has the planning process gone for you so far?
      ii. What has gone well?
      iii. What has not gone well?
      iv. What do you need from me to succeed?
      v. What are you going to try to achieve by the next time we meet?

2. Checklist to Complete Before Becoming a Chapter
    a. Take in your first pledge class
    b. Make your official Constitution
    c. Attend monthly meetings
    d. And a few more tasks…

3. Receiving Help From Recent Chapters
    a. You will receive help from recently established chapters of KTP!
    b. Some of this help includes:
        i. Social media and marketing advice
        ii. Establishing a professional presence on campus
        iii. Managing funds and monetary transactions
        iv. Forming relationships
        v. General advices
        vi. And more!

Now to finalize everything…

1. Pre-Final Meeting
    a. Complete the checklist from "Checklist to Complete Before Becoming a Chapter"

2. During the Meeting
    a. We will:
        i. Go through your Constitution
        ii. Discuss any updates
        iii. Do some other stuff…
        iv. Make things official!